

**THE XXI<sup>ST</sup> MEETING**  
**OF**  
**BOARD OF GOVERNORS**

**NATIONAL INSTITUTE OF TECHNOLOGY**  
**MEGHALAYA**

**MINUTES**

<b>DAY</b>	<b>: Thursday</b>
<b>DATE</b>	<b>: 13.12.2018</b>
<b>TIME</b>	<b>: 11.00 AM</b>
<b>VENUE</b>	<b>: NIT Transit House, New Delhi.</b>

NATIONAL INSTITUTE OF TECHNOLOGY MEGHALAYA  
An Institute of National Importance

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**Minutes of XXI<sup>st</sup> Meeting of the Board of Governors held on 13.12.2018**

The XXI<sup>st</sup> meeting of the Board of Governors of National Institute of Technology Meghalaya was held on 13<sup>th</sup> December, 2018 at 11:00 AM in the NIT Transit House, New Delhi, in presence of the following members:

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| 1. Prof. Bibhuti Bhusan Biswal<br>Director, NIT Meghalaya  | Chairman  |
| 2. Smt. Darshana M. Dabral<br>JS& FA, Department of Higher Education (TE)<br>MHRD, New Delhi     | Member    |
| 3. Shri Madan Mohan<br>DDG, Department of Higher Education (TE)<br>MHRD, New Delhi               | Member    |
| 4. Prof. Utpal Bora<br>Assoc. Dean of Faculty Affairs<br>Dept. of Biotechnology, IIT Guwahati    | Member    |
| 5. Prof. Santosha K. Dwivedy<br>Dept. of Mechanical Engineering, IIT Guwahati                    | Member    |
| 6. Shri Wallamphang Roy<br>MD, Meghalaya Power Carriers (Pvt.) Ltd.<br>Shillong, Meghalaya       | Member    |
| 7. Shri Medrickson Tariang,<br>Retired, Chief Engineering, P.W.D (Roads),<br>Shillong, Meghalaya | Member    |
| 8. Dr. Diptendu Sinha Roy<br>Assoc. Prof., Dept. of Computer Science & Engg.<br>NIT Meghalaya    | Member    |
| 9. Shri Bijaya Nanda Choudhury<br>Registrar, NIT Meghalaya                                       | Secretary |

At the outset, the Director, NIT Meghalaya & the Acting Chairman welcomed the members to the XXI<sup>st</sup> meeting and then the agenda of the day was taken up. The observation of MHRD on the agenda items have been taken into consideration during discussion and decision in each of the agenda items.

**BoG-XXI (2018)-1: Confirmation of the minutes of the XX<sup>th</sup> meeting of the Board of Governors(BoG), NIT Meghalaya held on 30.10.2018**

The XX<sup>th</sup> meeting of the Board of Governors of NIT Meghalaya was held 30.07.2018 in the Conference Room of NIT Transit House, New Delhi. The minutes of the meeting were circulated amongst the members of the Board for their comments/ observations. The comments of the MHRD were received and were incorporated in the Minutes. After discussions, the committee resolved to confirm the Minutes.

***BOG-XXI (2018)-R1: The Board RESOLVED to CONFIRM the Minutes of the XX<sup>th</sup> Meeting of the Board of Governors of NIT Meghalaya held on 30<sup>th</sup> July, 2018.***

**BoG- XXI (2018)-2: Action Taken Report (ATR) of the decisions of the XX<sup>th</sup> Meeting of the Board of Governors (BoG), NIT Meghalaya held on 30.07.2018.**

The actions taken on the resolutions of the Board for its XX<sup>th</sup> meeting were circulated as part of the agenda items. During the meeting, the Director elaborated the actions taken on the agenda items and the Board agreed and noted the decisions taken by the Institute.

***BOG-XXI (2018)-R2: The Board NOTED and CONFIRMED the ACTIONS TAKEN on the resolutions of its XX<sup>th</sup> Meeting.***

**BoG- XXI (2018)-3: Recommendations of the XVI<sup>th</sup> Meeting of Finance Committee**

The XVI<sup>th</sup> meeting of the Finance Committee of the Institute preceded the meeting of the Board on 13.12.2018. The recommendations of the Finance Committee were placed before the Board for its consideration and approval.



Sl. No.	Item	FC Resolution	BoG Resolution
a)	<b><u>FC-XVI (2018)- 3:</u></b> Recommendation of the items of the XIV <sup>th</sup> Meeting of B&WC held on 10.12.2018 including campus networking at Permanent Campus, Sohra (Cherrapunjee)	<b><u>FC-XVI (2018)-R3:</u></b> The Finance Committee RESOLVED to ACCEPT and APPROVE the “Estimate prepared by Committee on networking of the Permanent Campus of NIT Meghalaya at Sohra (Cherrapunjee)” for a total cost of Rs. 12,50,00,000/- (Rupees Twelve Crores fifty lakhs only), excluding GST/other taxes as applicable as a part of the total project cost. The committee approved the same and suggested to execute the work on the availability of funds. The Committee also NOTED the status of works reported by the B&WC.	<b><u>BoG-XXI(2018)-R3(a):</u></b> The Board RESOLVED to APPROVE the recommendation of the Finance Committee.
b)	<b><u>FC-XV(2018)- 4:</u></b> Grant of Special Duty Allowance for the Central Govt. employees serving in the North Eastern Region and Ladakh on the basis of recommendation of the 7th CPC.	<b><u>FC-XV (2018)-R4:</u></b> The Finance Committee RESOLVED that the matter may be kept on hold and it shall be effected only from the date of receipt of the order from MHRD with the approval of Ministry of Finance. It shall be paid to the employees with the approval of the Director, however, later on it can be ratified by the Board.	<b><u>BoG-XX(2018)-R3 (b):</u></b> The Board RESOLVED to APPROVE the recommendation of the Finance Committee.

**BoG-XXI(2018)-4: Constitution of Committee for Academic Audit of the Institute**

The Institute had received a letter from MHRD vide No. F.No.35-3/2018-TS-III dated 30.08.2018 wherein the Institute was requested to forward panel of suitable names to the MHRD for consideration and constitution of External Review Committee to carry out External Peer Review of the Institute. Accordingly, the list of names were forwarded to MHRD vide letter No. NITMGH/AA-2018/2018/2237 dated 07.09.2018. However, MHRD further suggested to recommend the names of the experts keeping in mind the guidelines of Kakodkar Committee report and its subsequent approval by NIT Council in its VII meeting

held on 18.10.2013. Therefore, the Board deliberated on the constitution of the following External Peer Review Committee of the Institute and approved the same:-

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|--------------------------------------|---|
| 1) Two reputed persons from academia | (a) Prof. P. S. Robi, ME Dept., IIT Guwahati<br>(b) Prof. B. K. Panigrahi, EE Dept., IIT Delhi                                  |
| 2) Two experts from industry         | (a) Dr. M. K. Pradhan, Director, Factories and Boilers, Govt. of Odisha<br>(b) Mr. Ravi Singh, VP, HR, Tata Motors, Jamshedpur. |
| 3) One eminent citizen               | (a) Shri R. D. Shira, FIE, Director (Retd.), Bongaigaon, Refinery and Petroleum Ltd., Tura                                      |
| 4) One NIT alumni                    | (a) Mr. Pratikanta Mishra, Secretary, Alumni Association  |

***BoG-XXI (2018)-R4: The Board RESOLVED to APPROVE the proposed expert names to be forwarded to MHRD for further necessary action for constitution of the External Peer Review Committee of the Institute.***

**BoG-XXI(2018)-5: Promotion of Group B and C staffs to next higher Grade Pay/Scale as per the Revised Recruitment Rules Circulated on 20<sup>th</sup> December, 2017 for Non-Teaching Staffs in the NITs.**

The Department of Higher Education, MHRD vide letter No.F.33-2/2012-TS.III dated 20<sup>th</sup> December, 2017 has circulated the revised Recruitment Rules (RRs) for Non-Teaching staff in the NITs in which, inter alia the required residency period of Group B and C posts has been revised.

It is informed that due to this revision, there are seven Group B and C staffs who have completed the required residency period of five years in their present posts and are due for promotion to the next higher posts with higher Grade Pay/ Pay Level. As the posts for promotion have not been created or sanctioned by the MHRD, the Institute is not in a position to consider their promotion cases though they have completed the required minimum residency period.

It was proposed that the Board may consider for creation of the next higher posts with higher Grade Pay/ Pay Level to facilitate promotion of the staffs. The posts shall be created specifically for promoting the concerned staffs only and will remain valid so long as the concerned staffs are working in the Institute in the same posts.

The Board discussed the matter and advised the Institute to wait for the report of the Anomaly Committee constituted by the MHRD to look into the anomalies of the Recruitment Rules for Non-faculty in NITs.



**BoG-XX I(2018)- R5:** *The Board RESOLVED to ADVISE the Institute to wait for the report of the Anomaly Committee constituted by the MHRD to look into the anomalies of the Recruitment Rules for Non-faculty in NITs.*

**BoG-XXI (2018)-6: Annual Report and Audited statement of Accounts for the year 2017-18**

The English version of the Annual Report for the year 2017-18 along with the Audit report received from CAG was placed before the Board for its perusal. It was further requested to authorise the Chairman, BOG to approve the Annual Report and the Audit Report along with Annual Accounts 2017-18 when they have been printed and are ready to be sent to the Ministry to save the time and enable the Institute to send the Report to MHRD before the last date for submission of the printed Annual Report i.e. 31<sup>st</sup> December 2018 and the Board agreed to the above.

**BoG-XXI (2018)-R6:** *The Board RESOLVED to APPROVE the Annual Report along with the Audit Report received from the Statuary Auditors for the year 2017-18 and to AUTHORIZE the Chairman, BoG and Director of the Institute to submit the final printed Reports to MHRD by 31<sup>st</sup> December 2018.*

**BoG-XXI(2018)-7: Extension of the contract period of three faculty members appointed as Assistant Professor (on contract) with AGPRs. 6000/- under the 3-tier Faculty Recruitment System and who have not been awarded Ph.D. degree till date.**

The matter for extension of the services of (i) Mrs. Surmila Thokchom, Assistant Professor (on contract), Dept. of Computer Science and Engineering, (ii) Mr. Deepak Kumar, Assistant Professor (on contract), Dept. of Computer Science and Engineering and (iii) Mr. Mridupawan Sonowal, Assistant Professor (on contract), Dept. of Electronics and Communication Engineering recruited under the 3-tier faculty recruitment system on contract with AGP Rs.6,000/- was placed before the BoG for discussion on the recommendations of the Institute's ACoFAR and to consider for extension of the services of the three faculty Members for one more year with effect from the dates recommended by ACoFAR as follows:

Sl. No.	Name	Effective date for one year extension recommended by the ACoFAR
1.	Mrs. Surmila Thokchom	26.09.2018
2.	Mr. Deepak Kumar	20.12.2018
3.	Mr. Mridupawan Sonowal	07.08.2018



The Board discussed the recommendations of the Institute's ACoFAR for each of them at length and approved for extension of the contract period of Mrs. Surmila Thokchom and Mr. Deepak Kumar by one more year w.e.f from the dates recommended by the ACoFAR as both have submitted their thesis.

The Board also approved for extension of the contract period of Mr. Mridupawan Sonowal by one more year w.e.f the date recommended by ACoFAR. However, the Board suggested that this will be the final extension granted to Mr. Mridupawan Sonowal and there will be no further extension of his contract. He must atleast submit his thesis within the extended period of time.

***BoG-XXI (2018)-R7: The Board RESOLVED to APPROVE the recommendations of the Institute's ACoFAR for extension of the contract period of Mrs. Surmila Thokchom and Mr. Deepak Kumar by one more year w.e.f from the dates recommended by the ACoFAR as both have submitted their thesis. The Board also RESOLVED to APPROVE for extension of the contract period of Mr. Mridupawan Sonowal by one more year w.e.f the date recommended by ACoFAR. HOWEVER, this will be the final extension to submit his thesis within this period and no further extension of his contract shall be granted.***

#### **BoG-XXI(2018)-8: Confirmation of Services of Faculty Members**

On completion of the probationary period of 1(one) year and on receipt of the police verification reports of 11 (eleven) faculty members, the matter was referred to the Institute's ACoFAR for probation clearance and confirmation of their services against their present posts. The report of the ACoFAR was placed before the Board for consideration and approval with effect from the dates shown against their names as under:

Sl No.	Name of the Employee	Designation	Dept.	Date of Confirmation
1.	Dr. Ayon Bhattacharjee	Professor	PH Dept.	28.11.2018
2.	Dr. Atanu Banerjee	Associate Professor	EE Dept.	29.11.2018
3.	Dr. Tikaram Subedi	Assistant Professor	MA	29.11.2018
4.	Dr. Prabir kumar saha	Assistant Professor	EC Dept.	29.11.2018
5.	Dr. Subhendu Maity	Assistant Professor	ME Dept.	29.11.2018
6.	Dr. Manideepa Saha	Assistant Professor	MA	29.11.2018
7.	Dr. M. Longshithung Patton	Assistant Professor	CE Dept.	29.11.2018
8.	Dr. Supriyo Das	Assistant Professor	EE Dept.	29.11.2018
9.	Dr. Ch. V. Rama Rao	Assistant Professor	EC Dept.	29.11.2018
10.	Dr. K. Senthilkumar	Assistant Professor	PH Dept.	29.11.2018



11.	Dr. Atanu Singha Roy	Assistant Professor	CY Dept.	29.11.2018
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The Board observed that the information placed before the Board is incomplete and has advised that the matter may be placed before the Board once again in the next meeting along with complete information.

***BoG-XXI (2018)-R8: The Board RESOLVED TO DEFER the probation clearance and confirmation of service of the 11 faculty members against their present posts as recommended by the Institute's ACoFAR due to incomplete information and advised that the matter may be placed before the Board once again in its next meeting along with complete information.***

**BoG-XXI (2018)-9: International Conference organized and proposed to be conducted by the Institute**

The Institute organized two International Conferences in 2018 and has proposed to conduct another one in March 2019. The Board was requested to consider and accord ex-post facto approval for organizing (i) the 2nd International Conference on Energy, Power & Environment (ICEPE- 2018) organized by the Department of Electrical Engineering on June 1-2, 2018 and (ii) the International Conference on Recent Innovations & Developments in Mechanical Engineering (IC-RIDME 2018) organized by the Department of Mechanical Engineering on November 8 -10, 2018 and also to accord approval for conducting the 2nd International Conference on Innovations in Electronics, Signal Processing and Communication (IESC2019) [IEEE Conference Record Number: 46300] on March 1-2, 2019.

It was informed to the Board in the two International Conferences that had been conducted, there were no foreign participants. Those who came from abroad were Indians staying and working abroad and no financial implications were involved. The members from MHRD informed that the suggestions of the Ministry must be implemented in future. The Institute shall apply to the Ministry of External Affairs in advance for any international participant in the Conference proposed to be held in March 2019 and thereafter.

The Board also congratulated the Institute for successfully conducting the International Conferences with very a good response.

***BoG-XXI (2018)-R9: The Board RESOLVED to ACCORD EX-POST FACTO APPROVAL for the two International Conferences already conducted by the Institute and also to APPROVE for conducting the International Conference in March 2019. The Institute was advised to apply for permission from the Ministry of External Affairs in advance for any international participant in the Conference proposed to be held in March 2019 and thereafter.***



**BoG-XXI(2018)-10: Holidays to be observed in the Institute during the year 2019**

The proposed list of holidays including RH to be observed in NIT Meghalaya in 2019 was placed before the Board for its approval.

***BoG-XXI (2018)-R10: The Board RESOLVED to APPROVE the proposed List of Holidays to be observed in the Institute during the year 2019.***

**BoG-XXI(2018)-11: Revision of Cumulative Professional Development Allowance (CPDA) for faculties of the CFTIs.**

In accordance with letter F.No.15-3/2018-TC (Pt.) dated 17.09.2018 along with its enclosure received from Ministry of Human Resources Development, Department of Higher Education, Technical Coordination regarding "Revision of Cumulative Professional Development Allowance (CPDA) for faculties of the CFTIs" for implementation in the NITs, the Institute has proposed to adopt the revised rates.

The members from MHRD informed that Revision of Cumulative Professional Development Allowance (CPDA) for faculties of the CFTIs may not be adopted at present as it is under consideration and advised that status quo shall be maintained. The Institute shall continue to pay in the existing rate. The Agenda Item may be dropped until further instructions from MHRD.

***BoG-XXI (2018)-R11: The Board RESOLVED NOT TO ADOPT the proposed Revised CPDA rates for faculties at present and suggested that status quo shall be maintained.***

**BoG-XXI(2018)-12: Events conducted under EK Bharat Shreshtha Bharat (EBSB)**

The Board was informed of the various events organized under EBSB at the Institute during Autumn 2018 semester. The Board appreciated the efforts put in by the Institute in successfully organizing the Events.

***BoG-XXI (2018)-R12: The Board NOTED the various events conducted by the Institute under EBSB and appreciated the efforts taken by the Institute.***

As there was no other item to discuss, the meeting concluded with thanks to and from the Chair.



B.N.Choudhury  
Registrar & Secretary BoG.