



राष्ट्रीय प्रौद्योगिकी संस्थान मेघालय  
NATIONAL INSTITUTE OF TECHNOLOGY MEGHALAYA

**NO DUES CERTIFICATE**

Name	
Roll No.	
Programme (B.Tech/M.Tech/M.Sc/MCA/Ph.D)	
Department	

**NOTE:** 1. Students are to submit this Certificate in the Students' Facilitation Centre, Administrative Block.  
2. Passed out Students submit the application form for refund of Caution Money Deposits available in the Institute Website.

**Certified that there are no dues outstanding against the student:**

1.	From concerned Department i) For Project	Supervisor	Head of Department
	ii) Laboratory	Technical Assistant/Technician	
2.	From other Department (if any):	Name of Laboratory	Signature of Laboratory Incharge/Technical Assistant
3.	From Computer Centre	Technical Assistant/Technician	Faculty In-charge
4.	From Mechanical Workshop	Technical Assistant/Technician	Workshop In-charge
5.	From Library	JA/SA/Asst	Assistant Librarian
6.	For day-scholars	The student is not a hosteller.	
		JA/SA/Asst	AR(AA)
7.	From Hostel Name of Hostel: .....	Caretaker	Hostel Warden
8.	From Mess / Canteen (for hostellers only) Name of Mess Contractor: .....	Mess Manager	Hostel Warden

9.	From HMC Office	Office Assistant	Faculty-in-Charge , HMC
10.	From Disciplinary Committee	Chairman, Students' Disciplinary Committee	
11.	From Students' Activity Centre	President, Students' Activity Centre	
12.	From Students' Welfare	Office Assistant	Dean (Students' Welfare)
13.	Alumni Cell	Faculty-in-Charge, Alumni Cell	
14.	From Accounts Section	JA/SA/Asst / Supdt (FA)	A.R. (FA)
15.	From Academic Section ID card returned /not returned If ID card is not returned, fee of <b>Rs.1000/-</b> is to be charged	JA/SA/Asst	A.R. (AA)

**Declaration: I DO NOT HAVE any other outstanding dues from any other Section(s) of NIT Meghalaya.**

Date: \_\_\_\_\_

\_\_\_\_\_  
(Signature of the Student)

**UNDERTAKING FOR LIFETIME ALUMNI MEMBERSHIP**  
**(Applicable only for those who joined the Institute before 2019)**

I \_\_\_\_\_, agree to pay a sum of **Rs.750/-** towards Lifetime Alumni membership which will be deducted from the total Caution money deposit.

\_\_\_\_\_  
Signature of student

**ADDRESS FOR FURTHER CORRESPONDENCE** (in block letters)

Address: .....

.....

City: ..... State: ..... Pin Code: .....

Personal Email id:.....

Contact No:..... Emergency Contact No: .....