



राष्ट्रीय प्रौद्योगिकी संस्थान मेघालय  
NATIONAL INSTITUTE OF TECHNOLOGY MEGHALAYA  
(An Institute of National Importance under MHRD)  
Bijni Complex, Laitumkhrah, Shillong-793003  
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No. NITMGH/ES/NOT/Vol.IX/2023-24/ 3133

Date: 27.02.2024.

To,

Mr. Brijesh Kumar,  
Assistant Branch Head,  
M/s Security & Intelligence Services (India) Ltd.  
1st Floor, Royal Circle Building, Near Assam State Zoo,  
Guwahati- 781005, Assam.

Sub: **Sub: - Transfer of staffs-reg.**


With reference to the subject cited above, this is to inform you that the Competent Authority of the Institute has approved for transferring of the following staff as per the details given below: -

Sl. No.	Name	Designation	Transferred from	Transferred to
1.	Mr. U. Kalita	Security Guard (outsourced staff)	Institute Transit House at Dharapur, Guwahati, Assam	NIT Meghalaya Shillong/ Sohra
2.	Mrs. J. Kalita	Security Guard (outsourced staff)	Institute Transit House at Dharapur, Guwahati, Assam	NIT Meghalaya Shillong/ Sohra

The staff shall take over charge with effect from 01<sup>st</sup> May 2024.

In this regard, you are therefore requested to take necessary steps for the implementation of the same.

Yours sincerely,

  
(Dr. B. Chakravarty)  
Registrar

**Copy Forwarded to: -**

- 1) Director's Office, NIT Meghalaya for kind information of the Director.
- 2) PiC, Institute Guesthouse at Guwahati for kind information.
- 3) PiC, Security Committee, NIT Meghalaya, for kind information.
- 4) AR (ES) / AR (IA) / AR (FA) for information.
- 5) Superintendent (ES) / Superintendent (FA) Superintendent (IA) for information.
- 6) Concerned outsourced staff for information and necessary action.