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| NATIONAL INSTITUTE OF TECHNOLOGY MEGHALAYA Ph.D  Programme (Spot Round), Autumn 2025 | | | | | |
| **Document Checklist** | | | | | |
| **Fill‐up the form, arrange documents and make sign wherever applicable** | | | | | |
| **SlNo.** | **Documents** | | | **Tick** | |
| 1 | Admission Form | | |  | |
| 2 | Admission Payment Receipts. | | |  | |
| 3 | Merit list copy‐Candidate's name to be highlighted | | |  | |
| 4 | 10th & 12th Marksheets and Certificates. | | |  | |
| 5 | All UG gradesheets, Transcripts and Degree Certificates. | | |  | |
| 6 | All Semesters Master’s degree grade sheets, transcript& certificate. Importantly, final year grade sheet,  Completion Certificate from the last attended institute if final year grade sheet is not yet issued. | | |  | |
| 7 | Valid Gate/NET Score Card (if appeared). | | |  | |
| 8 | Caste Certificates for SC/ST/OBC/EWS.  For OBC category, OBC Certificate issued must be latest. (issued this year) Candidate belonging to BPL will submit BPL Certificate in support of the same. | | |  | |
| 9 | Anti-ragging acknowledgment mail from [www.antiragging.in](http://www.antiragging.in/) | | |  | |
| 10 | Income Declaration to be submitted during admission | | |  | |
| 11 | DoB Proof:(preferably issued by municipal body) | | |  | |
| 12 | Disability (PH) certificate issued by the Competent Medical Authority (if applicable). | | |  | |
| 13 | Hostel Application Form duly signed by student/parents/guardian as applicable. | | |  | |
| 14 | Passport size photograph & signature | | |  | |
| 15 | BPL Certificate to be submitted during admission (if applicable) | | |  | |
| 16 | Voters ID Card & Aadhar Card. | | |  | |
| 17 | Frontpage of passbook of the student's a/c. | | |  | |
| 18 | Ph.D Course Registration Form‐Form IV ‐ A | | |  | |
| 19 | Scholarship Undertaking affidavit | | |  | |
| **Following Documents are not submitted by me and I declare that these documents shall besubmitted by 30-09-25. My admission will be canceled if I am unable to submit these documents.** | | | | | |
| 1 |  | | |  | |
| 2 |  | | |  | |
| 3 |  | | |  | |
| 4 |  | | |  | |
| **I declare that I am eligible for admission into PhD programme in NIT Meghalaya. I understand that my admissionwill be cancelled if any information is found wrong/incorrect.** | | | | | |
| 1 | I have qualified in the admission test and my name is shortlisted in the merit list. | | | Y/N | |
| 2 | In qualifying degree, I have satisfied the minimum eligibility Criteria for Admission into Ph. D. Programme: | | | Y/N | |
| 3 | I hereby agree that if I leave the programme pre‐maturely, I will not be entitled for any caution deposit refund. | | | Y/N | |
| **Name:**  **Date:** | |  | **Signature of the Student** | |  |
| **For Office Use Only:** *All documents to be verified with originals and a set of photocopy duly signed by the student to be retained.* | | | | | |
| *UG Percentage :* | | | | | |
| **Remarks of the verifying staff :** | | | | | |
| Name: Date: Signature: | | | | | |
| **Remarks of the verifying faculty officer:** | | | | | |
| ***As per the document submitted the UG Percentage/CGPA is found to be :­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_***  Name: Date: Signature: | | | | | |
| ‐Signature(Admission‐in‐Charge) | | | | | |