Document Checklist (M.Tech admitted through CCMT)

Fill-up the form, arrange documents and make declaration (✓ wherever applicable or write N/A if not applicable)

Sl. No.	Documents	Tick
1	Admission Form	
2	Soft copy of Passport size photograph.	
3	Provisional Admission Letter (PAL) (self-attested copy)	
4	CCMT Document Verification Certificate (DVC) (self-attested copy)	
5	Payment Receipts from CCMT (for the amount paid to CCMT, if payment receipts are not saved, you can Google how to generate payment receipts from SBI Collect payment history by entering phone no. and D.O.B.)	
6	Gate Score Card	
7	10th & 12th Mark sheets and passed Certificates.	
8	**All** Semester B.Tech grade sheets & Transcripts. **Importantly,** final year grade sheet, **Completion Certificate** from the last attended institute if final year grade sheet is not yet issued.	
9	Caste Certificates for SC/ST/OBC. For OBC category, OBC Certificate issued must be latest. (issued this year)	
10	Printout of the affidavits (anti-ragging) with the signature of the candidate and parents/ guardian.	
11	Income Declaration to be submitted during admission	
12	D.O.B. Proof: 10th Admit Card and/or Birth Certificate.	
13	Disability (PH) certificate issued by the Competent Medical Authority in standard format (if applicable).	
14	Hostel Application Form duly signed by student/parents/guardian as applicable.	
15	BPL Certificate to be submitted during admission (if applicable)	
16	Voters ID Card & Aadhar Card.	
17	Front page of SBI passbook of the student's a/c	
18	Self-declaration of the course completion certificate if final year/semester exam is not completed	
19	Scholarship Affidavit of Undertaking	

Following Documents are not submitted by me and I declare that these documents shall be submitted by September 15th, 2022. My admission will be cancelled if I am unable to submit these documents.

1		
2		
3		
4		

I also declare that I am eligible for admission into M.Tech programme in NIT Meghalaya. I understand that my admission will be cancelled if any information is found wrong/incorrect.

1	I have a valid GATE Score of the year_____and allotted in NIT Meghalaya	Y/N
2	In qualifying degree I have passed and secured at least 6.5 CGPA (on a 10-point scale) or 60% for OC/OB, whereas 6.0 CGPA (on a 10-point scale) or 55% in case of SC/ST/PwD candidates. The above mentioned CGPA/Percentage is awarded by a recognized University/Institute.	Y/N Final %/CGPA
3	I hereby agree that if I leave the programme pre-maturely, I will not be entitled for any caution deposit refund.	Y/N

Name:

Date: **Signature of the Student**

For Office Use Only

All documents to be verified with originals and a set of photocopy duly signed by the student to be retained.
ID card form to be checked.

Remarks of the verifier 1:

Name: Date: Signature:

Remarks of the verifier 2 (Personal File):

Name: Date: Signature:

-Signature (Admission-in-Charge)