

**THE XXXVI MEETING
OF
BOARD OF GOVERNORS
NATIONAL INSTITUTE OF TECHNOLOGY
MEGHALAYA**

MINUTES

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| DAY | : FRIDAY |
| DATE | : 17.11.2023 |
| TIME | : 11.30 AM |
| VENUE | : THE CONFERENCE ROOM OF NIT MEGHALAYA, BIJNI COMPLEX, LAITUMKHRAH, SHILLONG, MEGHALAYA |

NATIONAL INSTITUTE OF TECHNOLOGY MEGHALAYA
An Institute of National Importance

Minutes of XXXVI Meeting of the Board of Governors held on 17.11.2023.

The XXXVI Meeting of the Board of Governors of National Institute of Technology Meghalaya was held on Friday, 17.11.2023 at 11:30 PM and the following members attended the meeting.

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| 1. Shri Sunil Alagh, Chairman & Managing Director, SKA Advisor Pvt. Ltd | Chairman |
| 2. Prof. Pinakeswar Mahanta Director, NIT Meghalaya | Member |
| 3. Mr. Pawan Kumar, Under Secretary (NITs), Department of Higher Education, Ministry of Education, New Delhi | Member Representative |
| 4. Shri Anil Kumar Director, Finance Integrated Finance Bureau, Department of Higher Education (TE), Ministry of Education | Member Representative |
| 5. Shri Wallamphang Roy Managing Director, Power Carrier Pvt. Ltd Shillong, Meghalaya | Member |
| 6. Shri Medrickson Tariang, Retired Chief Engineer, PWD (Roads) Shillong, Meghalaya | Member |
| 7. Prof. Ayon Bhattacharjee Dept. of Physic & Dean (FW), NIT Meghalaya | Member |
| 8. Dr. Deba Kumar Sarma Associate Professor, Dept. of Mechanical Engg. & Dean (P&D), NIT Meghalaya | Member |
| 9. Dr. Rabindra Narayan Mahpatra, Associate Professor, Dept. of Mechanical Engg. & Registrar (i/c), NIT Meghalaya | Secretary |

Prof. Rajeev Ahuja, Officiating Director, Director IIT Guwahati, could not attend the meeting due to pre-occupation

At the outset, the Chairman, BoG, NIT Meghalaya welcomed the August members. Thereafter, the agenda items of the day were taken up.

BoG-XXXVI(2023)-1: Confirmation of the minutes of the XXXIV Meeting & XXXV Special Meeting of the Board of Governors of NIT Meghalaya held on 28.07.2023 & 19.09.2023.

The XXXIV Meeting of the Board of Governors of the Institute was held on 28.07.2023 (Friday) at the conference room of NIT Meghalaya, Bijni Complex Laitumkhrah through hybrid (online/offline) mode. The minutes of the meeting were circulated amongst the members of the Board for their comments/observations. The comments received from IFD & TS III, DHE, Ministry of Education (Shiksha Mantralaya) have been incorporated in the Minutes.

Similarly, the XXXV Special Meeting of the Board of Governors of the Institute was held on 19.09.2023 (Tuesday) at the conference room NIT Transit House, New Delhi. The minutes of the meeting were circulated amongst the members of the Board for their comments/observations. The observations received from Shri Wallamphang Roy, have been incorporated in the Minutes. No comments have been received from IFD&TS III, DHE, Ministry of Education (Shiksha Mantralaya) as well as from any other distinguished members of the Board.

After discussions, the Board resolved to confirm the Minutes of XXXIV & XXXV meetings of BoG.

BOG-XXXVI(2023)-R1: The Board RESOLVED to CONFIRM the Minutes of the XXXIV & XXXV Meetings of the Board of Governors of NIT Meghalaya.

BoG-XXXVI (2023)-2: ATR on the decisions of the XXXIV Meeting of the Board of Governors (BoG) of NIT Meghalaya.

The actions taken on the resolutions of the Board of its XXXIV meeting were circulated as part of the agenda items. During the meeting, the actions taken on each of the agenda items were explained to the Board members in details.

The Board noted and agreed to the decision/action taken by the Institute.

BOG-XXXVI(2023)-R2: The Board AGREED and CONFIRMED the ACTIONS TAKEN on the resolutions of its XXXIV Meeting held on 28.07.2023.

P. Mahapatra

BoG-XXXVI (2023)-3: ATR on the decisions of the XXXV Special Meeting of the Board of Governors (BoG) of NIT Meghalaya.

The actions taken on the resolutions of the Board of its XXXV Special Meeting were circulated as part of the agenda items. During the meeting, the actions taken on each of the agenda items were explained to the Board members in details.

The Board noted and agreed to the decision/action taken by the Institute.

BOG-XXXVI(2023)-R3: The Board **AGREED** and **CONFIRMED** the **ACTIONS TAKEN** on the resolutions of its XXXV Special Meeting held on 19.09.2023.

BoG-XXXVI(2023)-4: Recommendation of the XXVIII Finance Committee meeting of NIT Meghalaya held on 17.11.2023.

The XXVIII meeting of the Finance Committee of the Institute was held on 17.11.2023 prior to the Board Meeting. The Finance Committee elaborately deliberated on the following agenda items and recommended for approval by the Board:-

| Sl. No | Agenda Items of XXVIII Finance Committee | FC Resolutions | BoG Resolutions |
|--------|--|---|--|
| 1 | <p><u>FC-XXVIII(2023)-3:</u> Recommendations of the XXVIII Meeting of BWC held on 29.09.2023</p> <p>A. <u>B&WC-XXVIII (2023)-3:</u> Re-tendering of Balance Works pertaining to Construction and Development of NIT Meghalaya permanent campus at Sohra.</p> | <p><u>FC-XXVIII (2023)-R3:</u> The Finance Committee CONSIDERED and NOTED the recommendation of the Ministry on the Re-tendering of Balance Works pertaining to Construction and Development of NIT Meghalaya permanent campus at Sohra. The Committee AGREED and RECOMMENDED to place the matter before the Board for Approval.</p> | <p><u>BoG-XXXVI(2023)-R4(a):</u> The Board NOTED and Resolved to APPROVE the recommendation of the Finance Committee.</p> |
| 2 | <p><u>FC-XXVIII (2023)-4:</u> Recommendation of the Senate of NIT Meghalaya.</p> <p>A. <u>Item No 1:</u> Financial Assistance to the Post-Doctoral Scheme.</p> | <p><u>FC-XXVIII(2023)-R4(a):</u> The Finance Committee AGREED that the Financial Assistance to the Post-Doctoral scheme be implemented only from the Institute's IRG Fund and not from the Government fund to place the matter before the Board for Approval</p> | <p><u>BoG-XXXVI(2023)-R4(b):</u> The Board NOTED and Resolved to APPROVE the recommendation of the Finance Committee.</p> |

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|---|---|--|---|
| | B. <u>Item No 2</u> : Financial Assistance for Outstanding Research Fellowship Scheme (ORFS). | FC-XXVIII(2023)-R4(a): The Finance Committee AGREED to abolished the ORFS scheme and RECOMMEND to place the matter before the Board for Approval. | BoG-XXXVI(2023)-R4(c): The Board NOTED and Resolved to APPROVE the recommendation of the Finance Committee. |
| 3 | <u>FC-XXVIII (2023)-5</u> : Revision of emoluments and guidelines on service conditions for Research Personnel engaged in R&D programme of the Central Government Departments/Agencies. | FC-XXVIII(2023)-R5: The Finance Committee RESOLVED to ADOPT Revision of emoluments and guidelines on service conditions for Research Personnel engaged in R&D programme of the Central Government Departments/Agencies and RECOMMENDED to place the matter before the Board for consideration and adoption by the Board. | BoG-XXXVI(2023)-R4(d): The Board NOTED and Resolved to APPROVE the recommendation of the Finance Committee. |
| 4 | <u>FC-XXVIII (2023)-6</u> : Provision of Internet Connection at NIT Meghalaya Sohra. | FC-XXVIII(2023)-R6: The Finance Committee advises that the proposal be standardized for ease of comparison. | N/A |
| 5 | <u>FC-XXVIII (2023)-7</u> : Group Medical Insurance Scheme (GMIS). | FC-XXVIII(2023)-R7(a): The Finance Committee has resolved NOT TO APPROVE the Group Medical Insurance Scheme (GMIS) for employees until all figures are presented from different Insurance Companies including the details of the dependents members etc., and what is covered with costs thereof. The total cost must be clearly showed in comparison to what is currently being incurred. However, for students the proposal for group medical insurance was PERMITTED, with the condition that the total basic coverage for students shall be Rs. 2 Lakhs only, with a condition that the total expenses incurred shall invariably be collected from the students. | BoG-XXXVI(2023)-R4(f): The Board NOTED and Resolved to APPROVE the recommendation of the Finance Committee. |

BoG-XXXVI(2023)-5: Appointment of Registrar in NIT Meghalaya.

It was informed to the Board that the Institute had released an advertisement No. NITMGH/ES/REC/2/Reg/2023-24/1255 dated 30.0.2023 through various local and national newspapers including the Institute's website for filling up the vacant post of Registrar (1-UR). The Report of the Selection Committee was placed before the Board wherein the Selection Committee has recommended the name of Dr. Bhaskarjyoti Chakravarty for appointment to the post of Registrar and has kept Mr. P. Sardar Singh on the waiting list. The Board agreed with the recommendation of the Selection Committee and suggested to offer an appointment letter to Dr. Bhaskarjyoti Chakravarty for the post of Registrar.

BoG-XXXVI(2023)-R5: The Board also RESOLVED to APPROVE the recommendation of the Selection Committee for appointment of Dr. Bhaskarjyoti Chakravarty for appointment to the post of Registrar.

BoG-XXXVI(2023)-6: Reservation Rosters for Non-Teaching of NIT Meghalaya.

It was informed to the Board that during its XXXV Special meeting on 19.09.2023 at New Delhi vide Resolution No **BoG-XXXV(2023)-R4**, it was RESOLVED to APPROVE the reservation roster for faculty and the vacancy advertisement for the recruitment of Faculty Positions.

In this regard, the Institute has prepared a Roster for Non-Teaching staff in accordance with the RR 2019, as per the communication dated 20.02.2019 received from the Ministry of Education. Additionally, the Institute has prepared a 100-point Roster for Group C, aligning with the guidelines outlined in the DoPT OM No. 36012/22/93-Estt.(SCT) dated 29.12.1993 for the State of Meghalaya.

The Board deliberated on the matter at length and approved the reservation roster for Group A & B. However, the Board suggested that the reservation for Group C, made on the regional roster, be approved only after the aforementioned DOPT is provided to all the members and thoroughly examined.

BoG-XXXVI(2023)-R6: The Board resolved to APPROVE the reservation roster for Group A & B. However, the Board suggested that the reservation for Group C, made on the regional roster, be EXAMINED first by the Board members.

P. Mahapatra

BoG-XXXVI(2023)-7: Recommendation of the XXXIV Senate of NIT Meghalaya held on 11.09.2023.

The following Agenda Items recommended by the Senate of NIT Meghalaya in its XXXIV meeting held on 11.09.2023 were placed before the Board for kind consideration and approval.

Agenda Item No. 10: Senate Nominees to BoG.

It was informed to the Board that the Senate vide Resolution No. R10/SENATE-XXXIII/23 dated 11.09.2023 had nominated Prof. Ayon Bhattacharjee, Professor Physics Department and Dr. Deba Kumar Sarma, Associate Professor, Mechanical Engineering Department as Senate nominee to the Board of Governors.

BoG-XXXVI(2023)-R7: The Board RESOLVED to APPROVE the recommendation of the Senate to appoint Prof. Ayon Bhattacharjee, Professor Physics Department and Dr. Deba Kumar Sarma, Associate Professor, Mechanical Engineering Department as Senate nominee to the Board of Governors w.e.f 29.09.2023 till 28.09.202

BoG-XXXVI(2023)-8: Recommendation of the XXXV Senate of NIT Meghalaya held on 07.11.2023.

The following Agenda Item recommended by the Senate of NIT Meghalaya in its XXXV meeting held on 07.11.2023 were placed before the Board for kind consideration and approval.

A. Item No. 6: List of Medal Recipients (President Gold, Institute Gold and Silver Medals) to be awarded during the 10th Convocation of the Institute.

i. Awardees for President Gold Medal 2023

| Sl. No | Prog. | Dept. | Roll No. | Name |
|--------|---------|-------|----------|-------------|
| 1 | B. Tech | CE | B19CE019 | Salik Ahmad |

ii. List of Awardees for Institute Gold Medal 2023

| Sl. No | Prog. | Session | Dept. | Roll No. | Name | CGPA |
|--------|--------|---------|-------|----------|------------------------|------|
| 1 | B.Tech | 2019-23 | CS | B19CS037 | Deeshant Bhattacharjee | 9.85 |
| 2 | M.Tech | 2021-23 | CS | T21CS005 | Akshat Choudhary | 9.66 |

| | | | | | | |
|---|------|---------|----|----------|---------------|------|
| 3 | M.Sc | 2021-23 | CY | S21CY009 | Prerana Bakli | 9.78 |
|---|------|---------|----|----------|---------------|------|

iii. **List of Awardees for Institute Silver Medal 2023**

| Bachelor of Technology (B.Tech) | | | | | |
|---|---------|-------|---|-----------------------------------|------|
| Sl. No | Session | Dept. | Roll No | Name | CGPA |
| 1 | 2019-23 | CE | B19CE019 | Salik Ahmad | 9.56 |
| 2 | | CS | B19CS037 | Deeshant Bhattacharjee | 9.85 |
| 3 | | EC | B19EC013 | Jasthi Monika | 9.33 |
| 4 | | EE | B19EE029 | Pravendra Pratap Singh | 9.29 |
| 5 | | ME | B19ME002 | Debayan Ghosh | 9.36 |
| Master of Technology (M.Tech) | | | | | |
| 1 | 2021-23 | CE | T21CE008 | Rizvi Naumaan Nayyar | 9.41 |
| 2 | | CS | T21CS005 | Akshat Choudhary | 9.66 |
| 3 | | EC | <i>The enrolled class strength is less than 5 students*</i> | | |
| 4 | | EE | | | |
| <i>*As per ordinance, the enrolled class strength should be minimum 5 students for the award of Institute Silver Medal (M.Tech, EC & EE Departments had less than 5 students, hence no one is nominated for award of Institute Silver Medal).</i> | | | | | |
| Master of Science (M.Sc) | | | | | |
| 1 | 2021-23 | CY | S21CY009 | Prerana Bakli | 9.78 |
| 2 | | MA | S21MA011 | Lily Sharon Lyngdoh Marshilong | 9.55 |
| 3 | | PH | S21PH008 | Ark Kaushik Chakraborty | 9.24 |

BoG-XXXVI(2023)-R8(a): The Board **RESOLVED** to **APPROVE** the recommendation of the Senate for Medal Recipients (President Gold, Institute Gold and Silver Medals) to be awarded during the 10th Convocation of the Institute.

B. Item No. 7: List of Awardees for Best Thesis and Best Project to be felicitated during the Pre-Convocation Function.

It is for kind information of the Board that, in accordance with Senate Resolution No. R8/Senate XXVIII/22 dated April 18, 2022, regarding the selection of the Best Thesis Award for M. Tech and the Best Project Award for MSc, the Selection Committee, approved by the Competent Authority, has nominated the following individuals:

Best Project Award for MSc:

Name: Ms. Prerana Bakli

Roll No.: (S21CY009) from the Department of Chemistry.

Best Thesis Award for M.Tech:

Regrettably, the committee has not recommended any thesis for the Best Thesis Award for M.Tech.

BoG-XXXVI(2023)-R8(b): The Board **RESOLVED** to **APPROVE** the recommendation of the Senate for List of Awardees for Best Thesis and Best Project to be felicitated during the Pre-Convocation Function.

C. Item No. 8: List of B. Tech, M. Tech, M. Sc and Ph. D students qualifying for the award of degrees.

The following summary of eligible Students, B.Tech (For the Academics session 2019-23), M.Tech (For the Academics Session 2021-23), M.Sc (For the Academics Session 2021-23) and Ph.D for award of degree.

| Programme | Departments | No of Eligible Students |
|--------------|---|-------------------------|
| B.Tech | Civil Engineering | 25 |
| | Computer Science & Engineering | 38 |
| | Electronics & Communication Engineering | 28 |
| | Electrical & Electronics Engineering | 30 |
| | Mechanical Engineering | 26 |
| Total | | 147 |
| M.Tech | Civil Engineering | 16 |
| | Computer Science & Engineering | 05 |
| | Electronics & Communication Engineering | 03 |
| | Electrical Engineering | 02 |
| Total | | 26 |
| M.Sc | Chemistry | 14 |
| | Mathematics | 07 |
| | Physics | 10 |
| Total | | 31 |
| Ph.D. | Civil Engineering | 01 |
| | Computer Science & Engineering | 07 |
| | Electronics & Communication Engineering | 04 |
| | Electrical & Electronics Engineering | 02 |
| | Mechanical Engineering | 07 |
| | Chemistry | 03 |
| | Mathematics | 06 |
| | Physics | 03 |
| | Humanities & Social Sciences | 01 |
| Total | | 34 |

BoG-XXXVI(2023)-R8(c): The Board **RESOLVED** to **APPROVE** the recommendation of the Senate for List of B. Tech, M. Tech, M. Sc and Ph. D students qualifying for the award of degrees.

BoG-XXXVI(2023)-9: Holiday to be observed in the Institute during the year 2024.

The Dept. of Personnel and Training, Establishment (JCA) Section, Ministry of Personnel, Public Grievance and Pensions vide letter No. F.No. 12/2/2023-JCA dated 03.07.2023 notified that 14 (fourteen) holidays to be observed compulsorily and 3 (three) holidays to be selected from a second list. Further, employees may be allowed to avail themselves of any 2 (two) holidays of their choice from either the list of Restricted Holidays or the Local Holidays issued by the Government of Meghalaya.

Keeping this in mind and with the approval of the Director, the Holiday List, including RH, to be observed in the Institute for the year 2024 was prepared and placed before the Board.

The Board noted and approved the Holiday List of the Institute for the year 2024.

BoG-XXXVI (2023)-R9: The Board RESOLVED to APPROVE the Holiday List of the Institute for the year 2024.

BoG-XXXVI(2023)-10: Signing of MoU between NIT Meghalaya and other Institutions.

- A. NIT Jamshedpur,
- B. National Institute of Electronics and Information Technology (NIELIT) Shillong
- C. The Institution of Civil Engineers (India),
- D. Indian Institute of Technology Gandhinagar and (E) Council of scientific & industrial Research- Central Mechanical Engineering Institute (CSIR-CMERI).

The Memorandum of Understanding (MoU) between NIT Meghalaya and the above Institute/University was placed before the Board for **consideration and approval.**

The Board was apprised of the above, and after deliberation, the Board noted and approve the signing of MoU's between NIT Meghalaya and the above Institute/University.

BoG-XXXVI(2023)-R10: The Board RESOLVED to APPROVE for the signing of MoU's between NIT Meghalaya and the above Institute/University.

BoG-XXXVI(2023)-11: Upgradation of pay of Mrs. Ambika Rai, Asst. Registrar (Establishment) to the next higher Grade Pay of ₹6,600/-.

It was informed to the Board that Mrs. Ambika Rai had joined the Institute in the post of Assistant Registrar on 01.12.2017 with a Grade Pay (GP) of ₹5400/- (Pay Level 10) and has

completed five years of service on 30.11.2022, thus making her eligible for consideration by the Department Promotion Committee (DPC) for a higher Grade Pay of ₹6600/- (Pay Level 11), as per the Recruitment Rules 2017 for non-teaching staff, detailed in F.No. 33-2/2012-TS.III dated 20.12.2017.

After deliberation, the Board approved for upgradation of the Grade Pay of Mrs. Ambika Rai to the next higher GP of Rs.6,600/- with retrospective effect from 01.12.2022.

BoG-XXXVI (2023)-R11: The Board RESOLVED to APPROVE the upgradation of the Grade Pay of Mrs. Ambika Rai, Asst. Registrar (ES) to the next higher GP of Rs. 6,600/- with the same designation, with retrospective effect from 01.12.2022.

BoG-XXXVI(2023)-12: Grant of Financial upgradation under Modified Assured Career Progression Scheme (MACPS) for Non-Teaching employees of NIT Meghalaya.

It was informed to the Board that two non-teaching employees who joined NIT Meghalaya in 2013 and will be completing ten years of continuous service in the same designation and the same Pay Level, as per details shown in the table below, and will be eligible for financial upgradation under MACPS:

| Sl. No. | Name | Designation | Dept. | Date of joining | Present Pay Level | Date for completion of ten years' service |
|---------|-----------------------------|-----------------|-------|-----------------|-------------------|---|
| 1 | Mr. Namanstarful Marthong | Technical Asst. | ME | 08.10.2013 | 6 | 07.10.2023 |
| 2 | Mr. Mebanshan Kupar Raplang | Superintendent | IA | 09.12.2013 | 6 | 08.12.2023 |

The Board is also apprised that a Departmental Promotion Committee (DPC), vide order No. NITMGH/ES/MACPS/2023-24/1790 dated 17.10.2023, was constituted to assess the service of the above non-teaching employees by scrutinizing their Annual Performance Appraisal Reports (APARs) and Vigilance Clearance. The committee also verified the character and antecedents as issued by the police authority, along with their personal file. The DPC convened on 18.10.2023 and thoroughly reviewed their APARs, including the required APAR gradings from the last five years. The Committee found no adverse remarks in their APARs. Based on their APAR gradings, the Committee determined that both non-teaching employees are qualified for a Grade Pay upgrade while retaining their current designation.

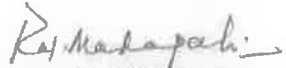
BoG-XXXVI(2023)-R12: The Board NOTED the ACTION TAKEN by the Institute.

BoG-XXXVI(2023)-13: Probation Clearance and Confirmation of Services of Non-Teaching of the Institute.

It was informed to the Board that Mr. Arkinsan Wankhar, who joined the Institute in the post of Technical Assistant on 10.12.2021, has completed the minimum probation period of one year of service in December 2022, and his service in the Institute is to be confirmed as per the Recruitment Rules 2019 for non-teaching staff, detailed in F.No. 35-2/2018-TS.III dated 20.02.2019.

The Board is also apprised that a Departmental Promotion Committee (DPC), vide order No. NITMGH/ES/Probation Clearance/2023-24/1829 dated 19.10.2023, was constituted to assess Mr. Wankhar's service by scrutinizing his Annual Performance Appraisal Reports (APARs) and Vigilance Clearance. The Committee reviewed the medical fitness certificates, character, and antecedents as issued by the police authority. The DPC convened on 19.10.2023 and thoroughly reviewed his APAR. The Committee concluded that Mr. Arkinsan Wankhar is eligible for probation clearance and confirmation of his service in his current position in accordance with the Statutes and Recruitment Rules for Non-Teaching staff in NITs with effect from the date of confirmation, i.e., 12.10.2022.

BoG-XXXVI(2023)-R13: The Board NOTED the ACTION TAKEN by the Institute


Dr. R. N. Mahapatra
Registrar (i/c) & Secretary to BoG