

A. NOTICE INVITING TENDER

NATIONAL INSTITUTE OF TECHNOLOGY MEGHALAYA

शिक्षामंत्रालय, भारतसरकारके
अधीनएकराष्ट्रीयमहत्वकासंस्थान

An Institute of National Importance under Ministry of Education (Shiksha Mantralaya), Govt. of India

Tender Notice No. NITMGH/ES/Fur-Counter Cubicle/2024-25/678 Dated: 21.06.2024

1. NIT Meghalaya invites online Tenders through CPP Portal <https://eprocure.gov.in/eprocure/app> from registered & eligible contractors/firms having sufficient credentials and financial capability for the following work.

Prescribed Tender document, detailed fees and specifications, bid instructions and Terms & Conditions can be downloaded from the CPP Portal (<https://eprocure.gov.in/eprocure/app>) or from the Institute website (<http://www.nitm.ac.in/>). However, the bidding process (submission and finalization) will be done in online mode at CPP Portal. The bidders may submit their bid only through uploading in the CPP Portal <https://eprocure.gov.in/eprocure/app>

SI.No.	Description	Details
1.	Title of work	Making and fixing of custom-made computer tables in three (03) rooms of Academic Block-A (viz., CSE1, CSE2, & CSE3) for National Institute of Technology Meghalaya at Permanent Campus, Saitsohpen, Sohra
2.	Estimated cost put to tender	Rs. 57,24,180.00
3.	Period of completion in months reckoned from the 15th day of date of issue of work order.	02 (two) months.
4.	Cost of tender document.	N/A
5.	Period during which the tender document can be downloaded from the CPP Portal (https://eprocure.gov.in/eprocure/app) or from the Institute website (http://www.nitm.ac.in/).	21.06.2024 to 11.07.2024
6.	Last date and time for uploading the technical bids in the CPP Portal.	11.07.2024 upto 13.00 hrs.
7.	Due date and time of opening of technical bids only	12.07.2024 at 14:00 hrs onwards.
8.	Earnest money deposit (EMD)	Rs.1,45,000/-

2. Eligibility Criteria:

The agency shall fulfill the following conditions.

Sl. No.	Eligibility Criteria	Documentary proof for the eligibility (To be scanned & uploaded)
1.	<p>Should have satisfactorily completed the works as mentioned below during the last Seven years.</p> <p>i. Three similar works each costing not less than 40% of the estimated cost (or)</p> <p>ii. Two similar works each costing not less than 60% of the estimated cost (or)</p> <p>iii. One similar work costing not less than 80% of the estimated cost,</p>	<p>i. Work orders and completion certificates issued by the authority concerned to establish work experience.</p> <p>ii. Completion certificates for works issued by Private parties shall be supported by TDS (Tax Deducted at Source) certificates.</p>
<p>Note:</p> <p>i. It is desired that bidders should also have completed similar system of Installation of custom-made furniture's as per BOQ make/specifications.</p>		
2.	<p>Should have had average annual financial turnover not less than 30% of the estimated cost (i.e. Rs. 13.00 lakhs) of the work during the last three years ending 31st March 2024.</p>	<p>Chartered Accountant certificate for the Annual financial turnover and balance sheet showing Profit & Loss.</p>
3.	<p>Should not have incurred any loss in more than two years during the last five years ending 31st March 2024</p>	
4.	<p>Should have a solvency of 40% of the estimated cost of the work (i.e. Rs. 17.31 lakhs)</p>	<p>Current solvency certificate from any Scheduled Bank.</p>
5.	<p>The bidding capacity of the contractor should be more than the estimated cost of the work put to tender. The bidding capacity shall be worked out and declared by the tenderer and enclosed with the request for tender document based on the formula: $(A \times N \times 2) - B$ where, A- Maximum value of work executed in one year (maximum turnover in one year) during last 5 years at current price level taking into account the</p>	<p>i. A statement of ongoing works indicating financial commitment for each of these works during the stipulated period of completion mentioned for the subject tender as per Format-1 enclosed herewith to be furnished. This is required in support of parameter 'B'.</p> <p>ii. Current costing level for value of work may be worked out as mentioned in the note (ii) above.</p>

	<p>work completed as well as work in progress.</p> <p>B- Value of existing commitments and ongoing work to be completed during the next 'N' years at current price level.</p> <p>N- Number of years prescribed for completion of the subject contract for which bids are invited</p>	
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Tenderers meeting the above eligibility criteria can upload the detailed tender document on the CPP Portal <https://eprocure.gov.in/eprocure/app> with effect from 07.06.2024 to 21.06.2024. The tender documents to be accompanied along with all documents as mentioned above should be submitted as on the due date mentioned in para 1 above.

3. The documents furnished by the tenderers will be subjected to verification subsequently by the Institute. If found not meeting the requirements, such offers will be rejected.
4. Tenders should be accompanied with Earnest Money Deposit for value specified in Para 1 above, in the form of Demand Draft/Deposit at Call receipt/ Term Deposit Receipt of any Scheduled Bank issued in favour of **Director, NIT Meghalaya Shillong, payable at SBI Malki (Dhanketi), Shillong** (or) in the form of Bank Guarantee issued by a scheduled bank. Earnest Money Deposit shall be valid for **180 days** from the due date of receipt of tenders.
5. The bidders should download the **BoQ.xls** from CPP Portal and filled in the blank spaces provided for mentioning the name of bidder and rates. Bidders need not modify any other text or background shown in the BOQ template or replace it with any other copy of same **BOQ in .xls format**. NIT Meghalaya /Central Public Procurement Portal (www.eprocure.gov.in) will accept the BOQ template only and hence the rate should not be quoted in any other place except BOQ template
6. The technical bids (as given in Annexure-I) will be opened online by a committee of members duly constituted for the purpose at the time and date as specified in the tender document. All statements, documents, certificates, Affidavits, etc uploaded by the bidders will be verified and downloaded for technical evaluation and the result of technical bid evaluation will be displayed on www.eprocure.gov.in. in which can be seen by all bidders who participated in the tender.
7. The Financial bid (price bid) i.e. Bill of Quantity (BOQ) of only technically qualified bidders will be opened by a committee of members and the result will be displayed on the www.eprocure.gov.in. in which can be seen by all bidders who participated in the tender.
8. The offer must be submitted in Two Bid – Two Files/Covers only through uploading in the CPP Portal, before the last date & time for bid submission. Bidders must submit their digitally signed bids. The covers will contain the following documents:
 - i. Cover 1 which consists of technical requirements and general terms & conditions along with credentials.
 - ii. Cover 2 which consist of the Price Bid (BoQ in Ms-Excel format).

9. Tenderer(s) quoted the total amount with GST below the tender value of the work shall not be accepted.
10. Rates quoted should include all taxes on works contract, Viz . GST, IT, CESS, FR etc.
11. **After Sales Service:** A vendor should provide post-sales services for repair, maintenance, AMC etc. in Meghalaya. Bidders should clearly state the detailed address, contact number, and email ids of the 'after-sales service center' in Meghalaya, India in Bidder's Details under Statutory Cover without which their offers shall be liable for rejection. Service against any complaint must be provided within 12 hours.
12. Details of work of similar nature to Institutes of National Importance/universities/organizations/CSIR laboratories etc. (preferably those located in the consignee's state) may be provided along with the technical bids. However, the final decision of acceptance rests with the competent authority.
13. Tenderers shall sign all the pages of Technical & Commercial Bid and Price Bid without fail. The full set of tender documents duly filled in at required pages, along with drawings (if supplied) should be submitted along with the tender.
14. On the due date of opening, the Cover (i) will be opened initially of those tenderers who furnished valid EMD. On opening of Technical & Commercial Bid, further detailed scrutiny / evaluation will be carried out. During the evaluation of techno-commercial bids, the documents furnished by the tenderers will be scrutinized in detail. Any tender found as not fulfilling the eligibility criteria will be rejected at this stage and such offers will not be considered for further processing. At this stage, the competency of the tenderers will be further evaluated by a Technical Evaluation Committee (TEC), The price bid of only those tenderers who have been qualified during the scrutiny and technical evaluation will be opened separately on a specified date (with due intimation to the qualified bidders) and further processed, as per tender procedure/ stipulations.

In case of firms registered under NSIC/ MSME, EMD exemption will be given to the permissible extent, as indicated in their Certificate. All vendors claiming exemption must submit copies of their valid NSIC/ MSME registration Certificate duly attested with the seal of the organization (along with the Technical Bid in case of two bid systems). Offers received without Earnest Money or valid Certificate shall be summarily rejected.

15. The contractor, whose offer is accepted, will be required to furnish performance guarantee of 5% of the tendered amount within 15 days from the date of issue of letter of intent/ work order. This guarantee shall be in the form of Deposit at Call receipt/ Term Deposit Receipt of any Scheduled Bank issued in favour of **Director, NIT Meghalaya Shillong payable at SBI Malki (Dhanketi, Shillong)** (or) in the form of Bank Guarantee issued by a scheduled bank in accordance with the prescribed form. In case the contractor fails to deposit the said performance guarantee within the period specified including the extended period if any, the Earnest Money deposited by the contractor will be forfeited and letter of intent/ work order cancelled automatically without any notice to the contractor. The Earnest Money deposited along with tender shall be refunded only after receiving the aforesaid performance guarantee.
16. Intending tenderers may inspect the site before submitting the tenders, with the prior permission of **Director, NIT Meghalaya**.
17. The **Director, NIT Meghalaya** is not bound to accept the lowest or any other tender and

reserves the authority to reject any or all the tenders received without assigning any reason. All tenders in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the tenderer shall be summarily rejected.

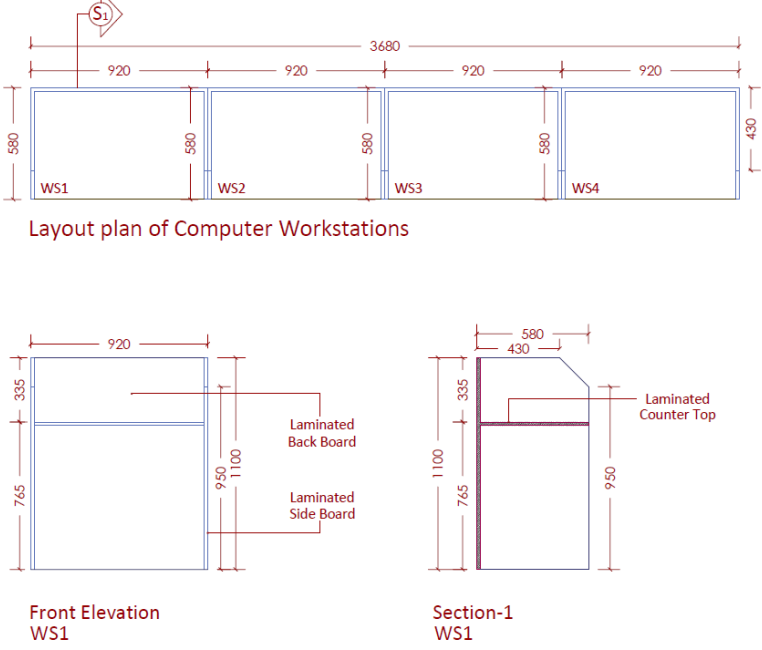
18. The **Director, NIT Meghalaya** reserves the right to alter the scope/ or reduce quantum of work before issue of work order and the tenderer shall not have any claim whatsoever on this account.
19. The **Director, NIT Meghalaya** reserves the right of accepting the whole or any part of the tender and the tenderer shall be bound to perform the same at the rate quoted.
20. Canvassing directly or indirectly, in connection with tender is strictly prohibited and the tenders submitted by the contractors who resort to canvassing will be liable for rejection.
21. The tenderer shall submit along with the tender all the mandatory documents required for construction works; viz; Registration Certificate, GST Registration, Valid Tax Clearance Certificate, PAN Card, EPIC, ST Certificate, Trading License (as applicable) ,TIN/TAN, Labour License, EPFO Registration Certificate, etc. are to be submitted along with the tender ; failing which tender(s) will summarily be rejected.
22. The tenderer should submit the undertaking from OEM/ authorized channel business partner for the custom-made furniture installation.
23. The tenderer should submit attested copies of valid electrical license in form E, B and C issued by the Govt, without which their tender will not be accepted.
24. The manufacturer's Guarantee/Warranty of the material to be supplied for the electrical work such as AC, etc shall be furnished/mentioned in the tender
25. Non-Tribal contractors shall produce/furnish valid "Trading License" issued by the competent authority for undertaking work in Meghalaya as per the extant rules of statutory authority; without which tender shall be disqualified.
26. Contractor shall follow all laws, regulations and acts of Central/ State Government and other statutory bodies relating to engaging labourers in work, wages and all related provisions and indemnify Government/Institute against payment to be made under and for the observance of the said labour laws.
27. The **Director, NIT Meghalaya** reserves the option to give preferences to the offers in accordance with the policies of the Government from time to time.
28. The acceptance of the tender will rest with the **Director, NIT Meghalaya** who does not bind himself to accept the lowest or any other tender. No reasons will be furnished for the acceptance or rejection of any tender. NIT Meghalaya reserves the right to accept or reject any tender without assigning any reason (s) thereof
29. The contractor shall not be permitted to tender for works in the particular Centre/Section/Department of the Institute responsible for award and execution of contracts for which his/her near relative is working. He/she shall also intimate the names of persons who are working with him in any capacity or are subsequently employed by him and who are near relatives to any Gazetted Officer in the Institute. Any breach of this condition by the contractor would render him liable for rejection of tender or cancellation of contract.
30. The tender should be valid for **minimum period of 120 days** from the due date of receipt of the tender specified in Para 1 above. If any tenderer withdraws the offer within the validity period or

makes any modifications in the terms and conditions of the tender which are not acceptable to the Institute, the Government shall without prejudice to any other right or remedy, be at liberty to forfeit 50% (Fifty Percent) of the Earnest Money Deposit absolutely. Further, the tenderer shall not be allowed to participate in the re-tendering process of the work.

31. On concluding the tender, an agreement shall be drawn with the successful tenderer

**Sd/-
Director,
NIT Meghalaya**

ANNEXURE-I
DETAILED TECHNICAL SPECIFICATIONS

Location	Item No	Name of the Item	Total Quantity (numbers)	Details Technical Specifications and Descriptions <i>(Picture for reference only)</i>
Academic Block -A	01	Custom-made computer tables	198 numbers	 <p>The technical drawings show a workstation with a total length of 3680 mm and a depth of 430 mm. It is divided into four sections (WS1, WS2, WS3, WS4), each 920 mm wide. The front elevation shows a depth of 920 mm, with a back board of 335 mm and a side board of 765 mm. The section view shows a depth of 430 mm, with a counter top of 580 mm and a main body of 765 mm. The workstation is composed of laminated boards and has a laminated counter top.</p> <ol style="list-style-type: none"> 1. All units are made using 19 mm Block Boards of highest Quality. 2. All units are laminated on both sides using 1 mm lanimates. 3. All edges are sealed with proper PVC/Veneer 2 mm thick edge banding. 4. All work station units are of same size and dimensions.



A typical layout of Computer Laboratory (15 x 10) meter of 66 capacity