Summer Term 2023

Instructions and guidelines to Students

- Open the form in MS Word in your desktop. Filled the form completely and correctly, any incomplete form will be rejected.
- Rename the form with your name and roll no eg B1XXXX – Rohit Bajaj
- Attached the form and payment receipt and mailed to your Faculty Advisor for cross verification.
- One student can register for a maximum of two courses only (Ordinance-I, 4.2), and the registration fee is ₹ 5,000/- per course for Gen/OBC students and ₹ 3,000/- per course for SC/ST/PH students (*R7/Senate-VI/2015*).
- The form and payment receipt should reach the Academics office through your concerned Faculty Advisor by **June 8th, 2023 before 5:00 PM**. In this regard you are directed to submit your form and payment receipt at least one day before the due date so that your Faculty Advisor will get sufficient time to check your form.

Payment Process using State Bank Collect (SB Collect)

- Click on "Make Payment using SB Collect" under Payment Link.
- A DISCLAIMER CLAUSE page will open. Check the box for I have read and accepted the terms and conditions stated above and click on the PROCEED button.
- From the drop down menu, State of Corporate/Institution, select Meghalaya.
- From the drop down menu, Type of Corporate/Institution, select Educational Institutions. Click on the GO button.
- From the drop down menu, Educational Institutions Name, Select
  NIT MEGHALAYA FEE COLLECTION (for Institute Fees) Click on the SUBMIT button.
- A page for details of payment will open. Under Select Payment Category, select **SUMMER TERM**
- Please read the complete page carefully before filling up.
- Please fill all the required details click on the SUBMIT button.
- A page to verify details and confirm this transaction will appear. Click on the CONFIRM button if your details are correct, you will be directed to payment page.
- Complete the payment process by selecting the mode of payment that you wish.
- Take print out for record and save the soft copy of payment receipt for submission.

Link below may be followed for the payment process.
(https://www.onlinesbi.com/sbicollect/icollecthome.htm)