



राष्ट्रीय प्रौद्योगिकी संस्थान मेघालय
NATIONAL INSTITUTE OF TECHNOLOGY MEGHALAYA
(An Institute of National Importance, under Ministry of Education, Govt. of India)

Bijni Complex, Laitumkhrach, Shillong – 793003 (India)
Website: www.nitm.ac.in

Ref. No: NITMGH/SW/Student Notice/2023-24/23

Dated: 27/02/2024

NOTIFICATION

McM Scholarship 2024 for 4th Semester M. Sc

This is to notify to the M.Sc students of 4th semester who are not availing any financial assistance from other source that if you are eligible for the scholarship after Autumn 2023 then you may apply for the same latest by 22nd March 2024.

Eligibility Criteria:

1. Students should have consistent **CGPA of 8.5 or higher** in the first three semesters.
2. Attendance percentage in the class should be **minimum 90%**.
3. Family Income from all sources must **not exceed 5 lakhs per annum**. The Annual Income Certificate (from all sources) of the family issued preferably by a designation not below Tehsildar or any other equivalent Revenue Officer must be furnished.
4. The scholarship amount is RS 7,500/- per semester.
5. Eligible students should not have any non-disciplinary records.
6. Eligible Students may apply through the application form uploaded in the website under Student's Corner-Scholarships and submit the hard copy along with all the required documents to the office of Dean (SW) latest by the **22nd March 2024** after which applications or documents will not be accepted.

This is issued with the approval of the Competent Authority.

Dean (SW)

E-Copy to:

- 1) Director's office, for kind information of the Director
- 2) All HoDs, for Information
- 3) Members of the Section Committee, for information and needful.
- 4) Nodal Officer cum Chairperson, for kind information.
- 5) E-notice
- 6) Concerned File



NATIONAL INSTITUTE OF TECHNOLOGY MEGHALAYA

राष्ट्रीय प्रौद्योगिकी संस्थान मेघालय

Merit-Cum-Means Scholarship Form Session 20_____

Roll No: Discipline:

Programme (M.Sc):

CGPA (latest):

Personal Details

1. Name:

2. Nationality:

3. Category: GEN ☐ OBC ☐ PH ☐

4. Gender: ☐ Male ☐ Female

5. Date of Birth: Year Month Date

6. Father's Name:

7. Mother's Name:

8. Mailing Address of Parents:

<input type="text"/>	
<input type="text"/>	
<input type="text"/>	
City:	State:
Pin Code:	Ph.No. of Parents

9. Bank Account Details:

Bank Name & Branch:	
Account Holder's Name:	
Account No:	
Savings/Current Account:	IFSC Code:

10.E-Mail I.D & Ph. No.:

11.Alternate E-Mail I.d:

12. Declaration by the Student:

- (i) I hereby declare that the information given above is correct.
- (ii) I am availing/ not availing any other scholarship from any other source.
- (iii) **If Yes**, details of the source from where scholarship is availed and since when _____
- (iv) I shall abide by the terms and conditions of the merit scholarship.
- (v) I undertake that if at any stage, it is found by the sanctioning authority that the information given by me is false or if I violate the terms and conditions of the scholarship, the scholarship sanctioned to me may be cancelled and necessary amount, if any, will be refunded back to the Institute.

Date: ____/____/____

Place: _____

Signature of the Candidate

13. Family's Annual Income:

- i) Father's Gross Annual Income:
- ii) Mother's Gross Annual Income (if any):
- iii) Annual Income from other source, (if any):

14. Father's/Guardian's Name & Occupation: _____

15. Mother's Name & Occupation: _____

16. For Office Use: (to be filled by departmental Office)

A. Attendance % in the last Semester:

B. Disciplinary Conduct: (remarks in the form by disciplinary committee)

Verified by

Chairman, Disciplinary Committee

LIST OF DOCUMENTS TO BE SUBMITTED

Following documents have to be submitted for verification

1) For the Salaried Class (Parents/Guardians who are in Service either in the Govt. Or Private Sector):

- a) Latest Salary Certificate in prescribed Form 'A' given in **Annexure II** duly sealed/stamped by the Salary Disbursing Officer along with a copy of latest salary slip.
- b) Latest Copy of ITR Processed form for the Assessment Year 2023-24.

Note: SUBMISSION OF **THESE DOCUMENTS ARE MANDATORY** Please note that Low income group of salaried class people, who need not submit Latest copy of ITR Processed form, they have to submit an attested copy of Income Certificate from Local District Authorities like S.D.O./B.D.O./M.R.O./TAHSILDAR/Chairman/Executive Officer of Municipal Corporation etc. instead of Latest Copy of ITR Processed form.

2) For Non-Salaried Class (Guardians who are not in Service such as Businessman, Agriculture/Legal or Medical Practitioners, Consultants, Private Tutors, Retired without Pension/Agent/Self-employed persons, etc)

- a) An **Annual Income Affidavit** for the financial year 2023-24 in a Non-Judicial Stamp for Rs.20/- sworn in before preferably a First Class Magistrate / Notary Public as per the format given in **Form "B" Annexure III**.
- b) Attested Copy of Income Certificate from local District Authorities like S.D.O./B.D.O./M.R.O./TAHSILDAR/Chairman/Executive Officer of Municipal Corporation, etc in addition to Income Affidavit and other documents as stated above and below.

Note: SUBMISSION OF **THESE TWO DOCUMENTS as stated in 2 (a & b) above, ARE MANDATORY** FOR ANY CLASS OF OCCUPATION IN CASE OF NON-SALARIED GUARDIANS.(such as Agriculture, Business class, self-employed, Legal/Medical Practitioners/Retired without Pension/Private Tutors/Contractors/Consultants etc.)

- c) Latest Copy of ITR Processed form for the Assessment Year 2023-24
Copy of Registration Certificate must be submitted in case of Medical Practitioner and Legal Practitioner. Those who retired without pension has to submit Retirement/Termination/Superannuating letter/documents/papers, etc, in addition to Income Affidavit, Income and non employment Certificate from Local District Authorities like SDO/BDO/MRO/ TAHSILDAR, Local Municipal Corporation, etc and also Income Tax Documents, if applicable, as stated in item 2) a & b above.

3) For Pensioners/Family Pensioners:

- a) Latest Annual Pension Payment Certificate in prescribed Form 'C' given in Annexure IV to be issued by the Pension Disbursing Officer along with a copy of latest pension received. Pass book photocopy or Pension Slip issued by State Bank of India showing latest Pension received details.
- b) An Income Certificate from Local District Authorities like S.D.O. / B.D.O. /M.R.O./ TAHSILDAR, Chairman/ Executive Officer of Municipal Corporation etc. for the year 2023-24 also to be submitted or else a NON-Employment Certificate.

N.B.: SUBMISSION THESE TWO DOCUMENTS as stated in 3 (a & b) above, ARE MANDATORYFOR THE GUARDIANS WHO ARE EITHER PENSIONER OR FAMILY PENSIONER.

- c) Copy of PPO, Superannuating/Retirement/Termination letter and Latest Copy of ITR Processed form for the Assessment Year 2023-24.

**17. Verification or information to be furnished by the Head of
Institute/Authority**

It is certified that the information filled in the above mentioned columns by Mr/Ms ...
..... S/o, D/o Mr.
. who is admitted in Programme for the academic
year in Institute is correct.

Date: ____/____/____

Place: _____

**Signature of the Head of
Department/First Year Co-
ordinator**

Recommended:

Approved:

Chairman, Selection Committee

Director, NITM

FORM – A**ANNUAL INCOME CERTIFICATE FOR THOSE PARENTS/GUARDIANS WHO ARE IN
SERVICE
(Govt or Pvt.)****PART – I :Income from Salary**

1. Name and Address of the Employer :
2. Certified that _____ is employed in this Organisation _____ (Name of the organisation), in the Post of _____, (Designation held by the employee) and that the break-up of his Gross Annual Income from Salary received in the Financial Year _____ is as follows :

Item		Total Amount for 12 months
i)	Basic Pay	
ii)	D/Pay	
iii)	DA/ADA/Relief	
iv)	H. R.A.	
iv)	Special Pay & Honorarium, Bonus, Arrears, etc. ,if any	
v)	Other Allowances, if any	
Gross Income		
Net Income		

Name :**Signature:****Designation:****Contact No& Mail ID:****Date :**

(Official Seal)

N.B. 1): All the entries as stated above must be supported by Latest Copy of ITR Processed form for the Assessment Year 2023-24 if applicable.

2) Guardians whose annual gross income is low and need not submit Latest Copy of ITR Processed form, **have to submit (i)** A certificate from Employer/Salary disbursing officer stating that their annual income is Not Taxable and they need not produce Latest Copy of ITR Processed form and **(ii)** Attested copies of an Annual Income Certificate for 2023-24 from District Authority like S.D.O./B.D.O./TAHSILDAR, Anchal Officer, Executive Officer of Municipal Corporation/ Gram Panchayat etc.

Contd...

Further, I declare that the information given above is true. I shall also be personally held responsible in the event of any information or documents provided by me are found to be incorrect/false.

FORM – B

(FOR USE BY THOSE GUARDIANS WHO ARE NOT IN EMPLOYMENT ANYWHERE AND DOES NOT DERIVE INCOME FROM SALARY/PENSION)

I, Shri/Smt. _____ a resident of _____

solemnly declare that :

2. My son/daughter Mr/Miss _____ is currently studying at the National Institute of Technology, Meghalaya, in 4-year B.Tech Programme, in the Branch of _____

3. I declare that my spouse is employed/not employed and that the Annual Income of my family in the Financial Year _____ i.e. during the period from 1st April, _____ to 31st March, _____ was as mentioned hereunder

(Supported by document) :

(A) From my own profession as indicated:

- | | |
|---|----------------|
| i) Income from Business/Medical practice/Legal Practice/Engineering /Consultancy etc. | Rs. _____ p.a. |
| ii) Income from Agriculture | Rs. _____ p.a. |
| iii) Income from Landed Properties | Rs. _____ p.a. |
| iv) Income from Investment in Bank/Post Office | Rs. _____ p.a. |
| v) Income from Share Certificates/Debentures | Rs. _____ p.a. |
| vi) Income from any other sources(i.e. Retirement Benefits for VRS/VSS etc., if any) | Rs. _____ p.a. |

(B) Income of my wife/husband (if any)

(if employed, Salary certificate from Employer to be enclosed) Rs. _____ p.a.

(C) Income in the name of my son/ward (if any) Rs. _____ p.a.

GROSS TOTAL INCOME (A+B+C) :

Further, I declare that the information given above is true. I shall also be personally held responsible in the event of any information or documents provided by me are found to be incorrect/false.

Date :	Signature of the Father /Guardian	:
	Full Name	:
	Address with Pin Code	:
	Phone No. & e-mail ID	

FORM – C

(FOR PENSIONER/FAMILY PENSIONER ONLY)

(INCOME /SALARY CERTIFICATE FOR THOSE GUARDIANS WHO ARE IN PENSION
(RETIRED FROM SERVICE OR THEIR WIVES ARE GETTING FAMILY PENSION

PART – I : Income from Pension /Family Pension :

1. Name and address of the Ex-Employer :
with P.P.O. No.
2. Certified that _____ was employed
in this Organisation/superannuated from in the capacity of
_____ (post held by the retired employee) and that the
break-up of his/her Annual Income from Pension /Family Pension received in the financial
year _____ is as follows :

<u>ITEM</u>	<u>TOTAL AMOUNT FOR 12 MONTHS</u>
i) Basic Pension/F. Pension :	
ii) Dearness Relief :	
iii) Other Allowances, Arrears, if any :	
<u>Total</u> :	

Signature of Ex-Employer/Pension
Disbursing Authority : _____

Designation : _____

Date :

(Official Stamp)

PART – II :Income from Other Sources**DECLARATION BY THE PARENT/ GUARDIAN**

I declare that my/my family's Annual Income from other sources during the Financial Year

_____ was as follows in addition to my pension income:

Income from:		Amount in Rs.
a)	Landed Properties (Certificate from Tahsildar/Gram Panchayat)	
b)	Agriculture	
c)	Investment in Bank/Post Office/Unit Trust etc.	
d)	Share Certificates/Debentures	
e)	Other Sources	
f)	Total of Salary Income as stated in item No.2 of Part-I , (Pl. see pre-page)	

Gross Total Annual Income (add all of the above) Rs.

Further, I declare that the information given above is true. I shall also be personally held responsible in the event of any information or documents provided by me are found to be incorrect/false.

Date : **Signature of the Father /Guardian** :
 Full Name :
 Address with Pin Code :
 Phone No. &e-mail ID

N.B. : Those Pensioners who need not to file Income Tax Return (ITR) due to Low Annual Pension/Income, they must have to submit attested copies of Income & Non-Employment Certificate from local District Authorities like S.D.O. / B.D.O. /M.R.O./ TAHSILDAR, Anchal Officer, Local Municipal Corporation etc. as applicable along with Annual Pension Certificate duly filled in as per above stated format (Form-C, Annexure- IV)