



राष्ट्रीय प्रौद्योगिकी संस्थान मेघालय
NATIONAL INSTITUTE OF TECHNOLOGY MEGHALAYA

शिक्षा मंत्रालय, भारत सरकार के अधीन एक राष्ट्रीय महत्व का संस्थान
An Institute of National Importance under Ministry of Education (Shiksha Mantralaya), Govt. of India

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Dean (Student's Welfare)

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Ref. No: NITMGH/SW/Attendance/2023-24/01


Date: 06.07.2023

Notification

Referring to the notice issued vide NITMGH/ACAD/2017/01 dated 01.08.2017, the following attendance rule for consideration of missed classes is mentioned below:-

Course Credit	The lower limit of missed classes allowed (25% under normal cases)	The upper limit of missed classes allowed(40% under medical ground)
4 Credit Course	12	19
3 Credit Course	9	14
2 Credit Course	6	10

Further to mention that the leave application to all students of B.tech, M.Tech, and M.Sc can only be sanctioned for significant medical ground and for any family calamities provided prior information should reach to concerned HOD with a copy to the office of the undersigned through e-mail. Upon returning from such leave student must submit the leave application with all the relevant self-attested documents **within one week** of resuming the classes. This should strictly complied with.


(Dean SW)

E-copy to:

1. Director's office for kind information to the Director.
2. Registrar's Office for kind information.
3. HODs for kind information and needful.
4. Faculty Advisors for kind information and needful.
5. All Faculty members and Trainee Teachers for kind information.
6. Head, CC with a request to upload the same in the Student-E-Notice.