



राष्ट्रीय प्रौद्योगिकी संस्थान मेघालय
NATIONAL INSTITUTE OF TECHNOLOGY MEGHALAYA

शिक्षा मंत्रालय, भारत सरकार के अधीन एक राष्ट्रीय महत्व का संस्थान
An Institute of National Importance under Ministry of Education (Shiksha Mantralaya), Govt. of India

Ref. No. NITMGH/ES/Samarth-ERP/2024-25/2698

Date: 12.3.2025

NOTIFICATION

This is to notify that the Competent Authority has approved and decided that with immediate effect, all regular leave applications such as CL, RH, EL, VL, HPL, Commuted Leave, Station Leave, SCL, can be made through ERP only and other leave applications can be made through hard-copy only.

(N.B.: for SCL, prior approval will be required before applying through the ERP and the approved Office Order is to be uploaded alongwith other requisite documents)

This issues with the approval of the Competent Authority.


(Dr. B. Chakravarty)
Registrar

Copy forwarded to: -

1. Director's Office, NIT Meghalaya for kind information of The Director.
2. Dean (FW), NIT Meghalaya, for kind information.
3. Dr. Bikash Kumar Sarkar, Assoc. Prof., ME Deptt. & Nodal Officer, Institute's Samarth (ERP) Committee, NIT Meghalaya, for information.
4. FiC, CC, for kind information and for uploading the same on the Institute's Website.
5. E-notice to all Faculty & Staff, NIT Meghalaya, for kind information.
6. Assistant Registrar (ES), NIT Meghalaya, for information.
7. Superintendent [SG-II] (ES), NIT Meghalaya, for information.
8. Concerned personal files for record.